



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Office of the Controller

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
LAKETHA M. MILLER • Controller

MEMORANDUM #2023-04

To: Division/Facility Directors
Division/Facility Budget Officers

From: Laketha M. Miller, DHHS Controller

DocuSigned by:
Laketha M. Miller
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Jennifer M. Street, DHHS Division of Budget and Analysis, Interim Director

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Jennifer Street
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Date: January 18, 2023

RE: New Travel Policy Revisions

Effective October 1, 2022, the GSA State/City Standard Travel Per Diems for meals and lodging (subsistence) increased as follows:

Lodging – \$98 per night
Meals –
Breakfast \$13
Lunch \$15
Dinner \$26

Effective January 1, 2023, the Internal Revenue Service (IRS) has established new mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes. The business standard rate for the use of a car (also vans, pickups or panel trucks) increased from 62.5 cents per mile to **65.5 cents per mile**, and the medical or moving purposes rate increased from 18 cents per mile to 22 cents per mile.

The travel forms have been updated and can be found on the Office of the Controller's SharePoint site at: <https://ncconnect.sharepoint.com/sites/dhhsController>

Please send any questions about these changes to Suzanne.Beasley@dhhs.nc.gov.

Cc: Dr. Cardra Burns
Marjorie Donaldson